

The British School of Lanzarote S.L.



PUPIL INFORMATION FORM - FILIACIÓN ESCOLAR DEL ALUMNO

Surname: _____ <i>Apellidos:</i>		Photograph <i>Fotografía</i>
Name: _____ <i>Nombre:</i>		
Place of Birth: _____ <i>Lugar De Nacimiento:</i>	Date of Birth: _____ <i>Fecha Nacimiento:</i>	
Nationality: _____ <i>Nacionalidad:</i>	Roll N°: _____ <i>(Interno)</i>	
Name and Surname of father: _____ <i>Nombre y apellido del padre:</i>		
Profession: _____ <i>Profesión:</i>		
Name and Surname of mother: _____ <i>Nombre y apellido de la madre:</i>		
Profession: _____ <i>Profesión:</i>		
Address: _____ <i>Dirección:</i>		

Telephone: Home / *Casa:* _____

Teléfono: Work / *Trabajo (Madre):* _____

Work / *Trabajo (Padre):* _____

Emergency / *Emergencia:* _____

E-mail / *Correo electrónico:* _____

E-mail / *Correo electrónico:* _____

Any medical problems: (i.e. allergies / asthma, etc.) / *Problemas médicos: (alérgias/ asma, etc.)* _____

Extra information: / *Información adicional:* _____

Year group applied for: _____
Curso escolar solicitado: _____

School meals / *Comedor escolar*

Date / *Fecha:* _____

Signed (both parents) / *Firma (ambos padres):* _____

Note: By matriculating your child at the school, you automatically accept the school's rules and regulations.
Nota: Matriculando a su hijo en el colegio usted acepta automáticamente las reglas y normas del centro.

Person(s) authorised to collect child: / Personas autorizadas para la recogida del niño/a:

Date of Entry / Fecha de alta:

DATA PROTECTION INFORMATION

THE BRITISH SCHOOL OF LANZAROTE, S.L. as Data Controller, informs you that the personal, family and academic data of the student will be treated in accordance with the provisions of the General Data Protection Regulation (EU) 2016/679 (GDPR), the Spanish Organic Law 3/2018 on data protection and guarantees of digital rights (LOPDGDD), and in the Spanish Law 1/1982, on civil protection, right to honour, personal and family privacy and self-image.

Legitimacy	Purposes
Contractual relationship	School and administrative management Communications by e-mail or other means Extracurricular activities
Legal obligation	Maintenance of academic records
Consent of the Data Subject	Excursions Image and video processing

Special category data: Health data may be collected when providing us with information about the pupil's allergies, food intolerances, prescribed medical treatments and/or psycho-pedagogical evaluations, which will require the express consent of the pupil over 14 years of age or that of his/her parents, except in cases of urgent need in which the vital interest of the minor will operate.

Communication of data: In order to carry out the processing of some images, the Data Controller needs your express consent:

YES	NO	I authorise BSL to take images taken during classes or school activities:
		For publication on the website and/or on the centre's social networks (Twitter, Instagram and Facebook).
		For publication in educational journals or publications.

Communication to third parties: data will not be communicated to third parties except by legal obligation, nor will they be transferred internationally without your express consent.

Data retention criteria: data will be retained for as long as the student remains at the centre and thereafter only those necessary for compliance with legal obligations (tax, accounting and educational - e.g. academic records), proceeding to the elimination of information that is not necessary, with appropriate security measures to ensure the pseudonymisation of data or their total destruction. For more information on retention periods, please consult our DPO.

Rights of the data subject:

- Right to withdraw consent at any time.
- Right of access, rectification, portability and deletion of their data and to limit or oppose its processing.
- The right to lodge a complaint with the supervisory authority in the event that the processing does not comply with the regulations (www.aepd.es).

As the data subject, you can send a letter, at any time and free of charge, to exercise your rights, to the following e-mail address dpo@thebritishschooloflanzarote.com or deliver it to the postal address of the centre.

Contact our Data Protection Officer: dpo@thebritishschooloflanzarote.com, for the attention of David Díaz. The Data Protection Officer ensures compliance with data protection regulations, and you can address any questions, suggestions or further information on this matter to him.

The parent or guardian, or the pupil over 14 years of age, acknowledges having been unequivocally informed of the processing of the data, in a clear and transparent manner, understands what is set out in this document, and therefore expressly authorises the processing of this data in the terms set out above.

Student's name and surname:

Signed: Student tutor 1

Student tutor 2

Student over 14 years of age

.....