



Dear Students,

Welcome back! We hope you had a restful and enjoyable break and are now ready to dive into the exciting year ahead. This year marks an important chapter in your academic journey, one filled with opportunities to challenge yourselves, grow, and prepare for the future.

As Sixth Form students, you are leaders within our school community, and with that comes the chance to set a positive example, take on new responsibilities, and make the most of the resources and support available to you. Remember, your teachers and staff are here to guide and support you every step of the way. Don't hesitate to reach out if you need help or just a listening ear. We believe in your potential and are excited to see all that you will achieve this year.

**TIMETABLE**

You will be given your timetable in the first week of school. For your academic, social, and personal development, you must be in school for the full day from 8:40 am until 2.50 pm if staying for lunch or 2.20 pm if not. When not studying in a class or enjoying a break, Sixth Form students have Study Time. Study Time takes place in the Sixth Form Room (Room 4). You are responsible for managing your own study time effectively. This independence is a key part of your development and preparation for future studies or careers. However, please remember that your teachers are here to support and monitor your progress. If it's noticed that you're not using your study time wisely, we may need to arrange for you to study under supervision to ensure you're staying on track. A-levels involve a significant amount of work and each week, you are expected to spend an additional 5+ hours per subject during Study Periods and homework.

**ATTENDANCE AND PUNCTUALITY**

As stated in our Newsletter, punctuality and regular attendance are important for your learning and are valuable life skills. However, we understand that unforeseen circumstances may occasionally cause you to arrive late. Additionally, as in earlier years, if you have an appointment and need to leave school before the end of the day, please ensure the office is informed. On these occasions, you must sign in or out in the designated book kept in Room 4. This is essential for health and safety, as the school must know who is on the premises at all times in case of an emergency.

**DRESS CODE**

Years 12 and 13 do not have to wear a uniform because we believe it encourages independence, responsibility, and self-expression, while also preparing you for the expectations of adult and professional life. Your role within our school community is evolving but remains a very important one and for this reason, you are asked to dress in a respectful manner appropriate for study and for the role models you are expected to be. Smart trousers/shorts or jeans (with no rips), flat shoes or trainers are welcome. Only discreet jewellery is allowed. Tattoos should not be visible. Any makeup must be modest, and students should not reveal inappropriate parts of the body. If you're dressed inappropriately for school, you might be asked to go home and change.

Best wishes,

Mrs Rees  
Headteacher

---

**Please sign below to confirm that you have read, understood, and agree to abide by the rules outlined in this letter.**

I, \_\_\_\_\_ [Student's Full Name], confirm

that I understand and agree to follow the regulations set out in this letter.

Signed:.....Date:.....